

Vulnerable Sector Checks/Criminal Record Checks

Approved: October 3, 2015

Revised: March 19, 2024

Vulnerable Sector (VS) Checks shall be conducted by any individual over the age of 18 years directly involved with children or youth. The Vulnerable Sector Check shall be submitted to the organisation prior to coaching, managing, or overseeing minors.

1. All individuals directly involved with children or youth shall request a Vulnerable Sector (VS) Criminal Record check from their respective police force.
2. Prospective volunteers shall present a letter to the police force that the Club or GBDBA is requesting the VS Check.
3. Any fees associated with a VS Check shall be the responsibility of the individual's club, if functioning in a volunteer capacity. If an individual is receiving payment for their role, the club shall determine if fees are to be reimbursed.
4. A VS Check shall be submitted every 3 years. In Year 2, a Screening Renewal Form shall be submitted indicating that there have been no charges or convictions within the last year.
5. The original VS Check shall be presented to the Executive of the Club and a copy shall be retained by the Club. In the event a club does not have an Executive, the original VS Check shall be presented to the GBDBA President and a copy shall be retained by the GBDBA President.
6. In the event there is a disclosure on the VS Check, the Club Executive or GBDBA Board shall use its discretion as to whether the conviction is relevant to the coaching role and if the conviction precludes the person from coaching.
7. GBDBA/Clubs shall not be responsible for arranging transportation for minors. This shall be considered a private matter between individual families/parents.
8. Individual Clubs shall determine if their Board Members/Executive will undergo a Criminal Record Check.



Sharing the passion for the sport of badminton

Date: _____

To Whom It May Concern:

Volunteer's Name will be volunteering as a coach or a coach's assistant with the Club Name. As required by the Georgian Bay District Badminton Association (GBDBA), a Vulnerable Sector Check is requested as the individual will be volunteering with minors in a supervisory capacity.

Yours truly,

Name (GBDBA President)

Signature

Address of GBDBA President

Screening Renewal Form

Name: _____
First Middle Last

Address: _____
Street City/Town Province Postal Code

Email: _____ Phone: _____

By signing this document below, I certify that there have been no changes to my criminal record since I last submitted a Vulnerable Sector Check/Criminal Record Check to Georgian Bay District Badminton Association. I further certify that there are no outstanding charges and warrants, judicial orders, peace bonds, probation or prohibition orders, or applicable non-conviction information, and there have been no absolute and conditional charges.

Name (Please Print)

Signature

Date